

BY-LAWS OF SACRAMENTO VALLEY CHAPTER LUTHERANS FOR LIFE

ARTICLE I, MEMBERSHIP

The voting members of this Chapter shall be members at large of Lutherans For Life, Inc., who reside in the greater Sacramento area. Persons who are not members at large of Lutherans For Life, Inc., may become non-voting members of the Chapter, providing they subscribe to the purpose and philosophy of Lutherans For Life, Inc.

ARTICLE II, EXECUTIVE COMMITTEE

Section 1. **Members** - The officers of the Chapter shall be the voting members of the Executive Committee. The chairmen of Standing Committees and the Advisors shall be its non-voting members. If committee chairmen and advisors are elected or approved by the membership, then they may be voting members of the Executive Committee.

Section 2. **Authority** - The Executive Committee shall have full charge of the affairs of the Chapter between meetings of the members of the Chapter. Certain powers may be reserved to the members.

Section 3. **Meetings** - The Executive Committee shall meet semi annually at a time and place determined by the President. Special meetings may be called by the President or any three of the other members of the Executive Committee. Notice of each regular meeting must be given to all members of the Executive Committee at least one week prior to the meeting. Notice of each special meeting must be given at least one week prior to the meeting.

Section 4. **Quorum** - The quorum for conducting business at meetings of the Executive Committee shall be three, including at least two officers.

ARTICLE III, OFFICERS

Section 1. **Offices** - The offices of the Chapter shall be President, Vice President, Secretary and Treasurer.

Section 2. **Terms** - The terms of office shall be one year, beginning immediately after the annual meeting and continuing until successors are elected.

Section 3. **Nominations** - Nominations may be made to the Membership Chairman at least ten days prior to the annual meeting. They may also be made from the floor, providing the nominees have already agreed to serve if elected and are qualified.

Section 4. **Election** - Elections shall be by secret ballot at the annual meeting. Candidates must receive a majority of votes cast to win.

Section 5. **Qualifications** - Officers must be and remain members in good standing of Lutheran congregations and current members at large of Lutherans For Life, Inc.

Section 5. **Vacancies** - The Executive Committee may appoint a qualified member to any office for the remainder of the term.

ARTICLE IV, DUTIES OF OFFICERS

PRESIDENT - The President of the Chapter shall preside at all meetings of the voting membership. He/she shall to the best of his/her ability enforce the Constitution and By-laws of the Chapter and carry out the express will of the Chapter as embodied in the resolutions of the voting membership. All Committees and other organizations of the Chapter shall be the concern of the President, and he/she shall be welcome at any and all meetings of such groups either in person or as represented by his/her delegate. To the best of his/her ability, he/she shall attempt to coordinate the efforts of the various committees and programs of the Chapter.

VICE PRESIDENT - The Vice President of the Chapter shall act for and in the stead of the President in his/her absence.

TREASURER - The Treasurer shall be the Chief Financial Officer of the Chapter and shall receive and disburse all funds. The Treasurer shall keep accurate books of accounts recording each receipt and disbursement and shall prepare and submit a written report of the financial condition of the Chapter at each regular meeting.

SECRETARY - The Secretary shall keep accurate minutes of each meeting of the Chapter and Executive Committee and shall preserve these as a permanent record of the Chapter.

COMMITTEE CHAIRMEN - The Committee Chairmen shall be the presiding officers of their respective committees and shall be responsible for the regular meetings of such committees and the carrying out of the committee's programs.

ARTICLE V, ADVISORS

The Executive Committee shall appoint a Spiritual Advisor who is a Lutheran Pastor.

ARTICLE VI, MEETINGS

Regular Meetings - Meetings of the Chapter shall be at a time and place selected by the Executive Committee.

Annual Meeting - The annual meeting shall be the regular meeting held in May. At this meeting, officers shall be elected.

Special Meetings - Special meetings may be called by the Executive Committee or any ten of the voting members of the Chapter.

Notice - Notice of the annual meetings shall be given in writing to all members at least two weeks prior to that meeting. Notice of special meetings shall be given to all members at least one week prior to such meeting.

Quorum - The quorum for conducting business at any meeting shall be the members present.

ARTICLE VII, AMENDMENTS

Section 1. **Constitution** - The Constitution of the Chapter may be amended by a two-thirds vote of the members voting at any regular meeting or at any meeting called for that purpose, providing the amendment has been submitted to the membership in writing at or before the time of notice and has been read at the previous regular meeting.

Section 2. **By-laws** - The By-laws may be amended by a majority of the members voting at any regular meeting or at any meeting called for that purpose, providing the membership has been informed of the proposed change at the time of notice.

Section 3. **Approval** - Changes in the Constitution and By-Laws must be approved by Lutherans For Life, Inc., and the state affiliate before taking effect.

ADOPTION

These By-Laws were adopted by members of Sacramento Valley Chapter Lutherans for Life on the 5th day of May 2002 A.D.